

# Slovak Journal of Animal Science

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## INSTRUCTIONS FOR AUTHORS

The scientific journal Slovak Journal of Animal Science publishes original papers, review articles, short communications, reviews of important works, chronicles, and reports on participation in important international conferences. Topics of the journal include problems in biology of animals, animal production and veterinary medicine.

The author is responsible for originality of the paper, subject-matter and formal attributes of the paper. Papers are published in English language. The author is responsible for translation into English. In case of linguistic shortcomings the paper will be sent back to the author.

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### Manuscript submission

• **Manuscripts** should be sent by e-mail as attachments. Alternatively, they can be submitted on floppy disk, USB key, in hard copy and a properly labeled Compact Disk (CD) with identical contents, including figures. Unique MS Word file must be saved under the first author's surname only. They are to be sent to the following address:

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• **The author's declaration** (find at [www.cvzv.sk](http://www.cvzv.sk)) that the paper has not been published anywhere else should be enclosed. The Declaration must be carefully completed and signed by the first author.

• **The Corresponding Author** should include his or her full name including all academic, scientific and pedagogic titles and the detailed address of the institution with postal code, telephone and fax numbers, and e-mail address.

### Reviewers' evaluation

All scientific contributions will be peer-reviewed on the criteria of originality and quality. Two reviewers, who have appropriate knowledge of the subject, are appointed for each paper. If need be third referee will be asked. The reviewers are asked to return papers within 3 weeks. Editorial board of the journal decides on contributing publications, taking into consideration the standpoint of reviewers, scientific significance and quality of manuscript. The manuscript can be rejected if it does not comply with the subject of the journal. The editor makes every effort to explain to authors the reasons of rejection.

### After reviewers' evaluation

After the author receives the reviewers' opinion he owes to return the corrected manuscript to the editorial office within three weeks. The authors may, however, request an extension of the re-submission deadline if necessary. After incorporation of revisions it is necessary to send the new complete manuscript with tables and figures, also in case of

minor revisions in the original manuscript. In an enclosure the author has to answer all the important comments of the reviewers clearly and in detail. The author is not obliged to respect the comments of reviewers but he has to explain in the enclosure why he does not accept the reviewers' comments. If the author does not keep the term of sending back the revised manuscript, his paper is liable to be excluded from further processing.

### **Sending the corrected proof**

The author has to return the made-up manuscript for proof-reading. He must send it back within two days. Within this stage of manuscript preparation for printing, corrections are done only for such errors that arise during the work in editorial office.

## **TECHNICAL LAYOUT OF MANUSCRIPT**

**Type of contributions** Following categories of scientific contributions are accepted for publication:

- A. Original articles** – original full-length papers which have not been published yet, should not exceed 8 000 words (including tables and illustrations).
- B. Review articles** – focusing on special topics of interest and summarising latest scientific information, up to 10 000 words (including tables and illustrations). Contributions of authors with experimental experience and publications on the given topic are highly preferred.
- C. Short communications** – these may be of a preliminary nature but sufficient for immediate publication, up to 2 500 words (including tables and illustrations)
- D. Chronicles, and reports** on participation in important international conferences - should not exceed 1 500 words.

### **Text**

- The paper should be delivered in text editor Microsoft Office (Word, Excel) for Windows. The text should be in non-formatted style (unjustified).
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- If any abbreviations are used in the paper, they must be appropriately explained when they are used in the text for the first time. It is not advisable to use any abbreviation in the title of the paper or in the abstract;
- Latin words are to be written *in italics*;
- SI units must be used;
- Tables, photographs, graphs and figures should not comprise a part of the text – approximate place is marked within the text where they should be placed as follows: one empty line, then the table No. should be written, followed by an empty line and then the text. They are to be submitted on separate pages appended to the article.
- The words should not be divided; between words just one stroke should be left; no style, macro should be adjusted; should be written only as basic text, no reduction and increase in font size is admissible, indices should be written with upper index and lower index; only 'enter' should be used to end the paragraph;

### **Tables**

Font type : Times New Roman, font size: 9; simple spacing; well-arranged and as much simple as possible, typed in format – *Table : Insert* (each entry has to be done in separate cells); width 16.4 cm x height 23 cm = one page per table (maximum size inclusive of title and explanatory notes below the table); Arabic numerals to be used for marking the tables (e.g. Table 1: ...); no vertical lines should be used; significance of differences is marked in the same line as numbers, not as an index (e.g. 0.55<sup>++</sup> or 0.55<sup>ab</sup>); abbreviations in description of tables should not be used; SI units have to be used.

## **Graphs**

In MS Excel editor or as a figure; simple and well-arranged, without shadowy outline and background, and without grid, of width 16.4 x height 23 cm = one page per graph (maximum size of graph together with all explanatory notes below the graph); charts in MS Excel format (xls) will be accepted when submitted with their underlying table data.

## **Photographs and figures**

Format tiff, gif, jpg, psd, eps – in CMYK; resolution min. 300 dpi; they are published black and white for the present, the author must expect the coloured photograph to be published in degrees of grey colour (on [www.cvzv.sk](http://www.cvzv.sk) are photographs in colour); width 16.4 x height 23 cm = one page per figure (maximum size inclusive of title and explanatory notes); photographs and figures including written text has to be in group format; photographs, graphs and drawings to be indicated as figures (Fig. 1: ... etc).

## **FORMAL LAYOUT OF PAPER**

### **TITLE**

The title should briefly but accurately characterize the aim of the paper. It is not advisable to use any abbreviation in the title.

### **AUTHOR(s)**

Names of authors should be without titles, in capital letters; first name at first and then surname. Individual authors separated by commas. *E.g.* J. RAFAY, K. BEZOVA, P. FLAK

### **ABSTRACT** – subtitle

They should contain abbreviated exact subject of the paper without any added interpretation or criticism. It must (together with tables and figures that are published in the text, possibly with a reference to them) give the reader sufficient amount of information about the paper, namely about the objective, method and the most important results of the work (mentioned are statistical and numeric results). The abstract must not exceed 350 words.

### **KEY WORDS**

They are arranged from more general terms towards more precise ones. They begin with small letter and are separated by semicolon. They should contain from 3 to 6 words.

### **INTRODUCTION** – subtitle

Shall give brief and clear information about the current state of the research in the given field in our country and abroad (references of authors) and about the objective of the work with explanation of scientific or social necessity to solve it. Quotation should serve as connection of the quoted place with the References. In the scientific journal Slovak J.Anim.Sci. the “method of utilization of the first entry and date” is used for quotation in agreement with the norms. Names of authors are written with small letters in brackets (*e.g.* Novak, 1999). It is recommended to include references to papers from peer periodicals only. Citations from nonavailable sources (reports, national journals, proceedings, etc.) should be omitted. Papers published by one or two authors are to be cited by their names, those published by three or more authors by the name of the first one, et al. If more than one paper by the same author/two

authors/first author, et al., published in the same year is cited, they should be differentiated by YEAR<sub>a,b,c</sub> both in the text and the list of References.

Citation in text: *e.g.*: ..... Clark and Davis (1980), ..... Citation within brackets: In case of more than one cited author in one paper, only first author and *et al.* are referred, *e.g.*: .... (Tesařík *et al.*, 1986) ..... If the same problem is solved by several authors in separate works, then they are separated by semicolon, *e.g.*: (Blaho *et al.*, 1980; Davis, 1990; Hyttel *et al.*, 2000;) Several papers cited together should be arranged according to the year of publication starting with the oldest one.

### **MATERIAL AND METHODS** – subtitle

Should describe the studied material as precisely as possible, as well as used methods of study and ways of evaluation of results. Used method of experiment is described only in case of original or modified method, or with quotation of author of the method. The description of method should enable the interested specialist to repeat the work. Statistical methods must be described in details including the software used.

### **RESULTS** – subtitle

In this part are mentioned only concrete results of work, and in text are mentioned also the most important numerical values and data mentioned in tables. Only significant differences should be commented. It is necessary to support the results by variation- statistical processing. Statistical evaluation of results must be logically explained and perfectly processed. Results should contain data that make it possible to verify them (*e.g.* with evaluation of significance of differences in two averages, it is necessary to give the average, number of determinations and standard deviation). Statistically significant differences must be unambiguously and clearly marked in tables or graphs.

### **DISCUSSION** – subtitle

It is necessary to assess results from various aspects mainly with respect to factors that could influence them, and to confront them with results of other authors in such a way as to show what is new in the obtained results and what differs them from results of other authors or hitherto knowledge or in which part they correspond to each other. Bibliographical reference of authors should be in the same form as in the introductory part.

**RESULTS AND DISCUSSION** May comprise of a chapter

### **CONCLUSION** – subtitle

It has to be clear and brief. It should define clearly the obtained new knowledge, the most important results, their scientific or practical significance and recommendations for the practice or for further research.

### **ACKNOWLEDGEMENT**

At the end of the paper should be mentioned the number and title of project within which the problem was studied and the published results obtained.

### **REFERENCES** – subtitle

Bibliographical reference – set of data enabling identification of document that is connected in some way with creation of another document. References should be in alphabetical order after the surname of the first author. The references are listed after the title of the paper if there is no name of an author. Listed are only sources that are quoted in the text. Selected literary sources should be directly connected to the problems dealt with in the paper and they should consist only of peer-reviewed scientific journals. Listed should be only primary sources, based on results of the quoted authors. Bibliographic references and quotations shall be written according to the international standards STN ISO 690. References in the text should agree with those in the list of references.

Editorial board of the journal set the following rules:

- in References are listed names of all authors;
- in papers are used following abbreviations: *et al.*; 2nd ed., 3rd ed., ...6th ed...; vol., no., p.

***Examples of references:***

*Example: Monograph*

ROSCOE, J. 1976. The Baganda. 2nd ed., London : Frank Cass, 1976. p. 42-45, ISBN 80-08-00088-8

*Example: Paper in monograph*

PRICE, D. 1980. A general theory of bibliometric and other cumulative advantage processes. In: GRIFFITH, B.: *Key papers in information science*. New York : Knowledge Industry Publications, 1980, p. 177-191.

*Example: Paper in journal*

LARSON, J. – TANNEHILL, R. S. 1977. Problems in accessing scientific and technical serials. *Spec. Lib.*, 1977, vol. 68, no. 7/8, p. 241-251.

*Example: Article in collected papers*

BULLA, J. – PIVKO, J. – MAKAREVIČ, A. V. – CHRENEK, P 1998. Methodical and realisation aspects of the transgenesis in the farm animals. In: *18. Genetické dny* [Genetic days] : collected papers from international scientific conference on present knowledge of animal genetics and its utilization in practice. Ceske Budejovice : South Bohemian University, 1998, p. 47-48. ISBN 80-08-00088-8

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